

Clay County Building Permit Application

File Number		Permit Number		Date	
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Application Fee - \$50

Applicant is:

Fees		
Application Fee	\$50	\$75
Building Cost Est. (\$1 per \$1000)		
City Fees	\$65 Residential accessory structures and additions/alterations	
	\$350 New single-family residential structures	
	\$125 Commercial and industrial accessory structures and additions/alterations	
	\$350 New commercial and industrial structures	
911 Address?	No Yes (Add \$75)	
Total		

Section 1: Contact Information			
	Applicant	Owner	Agent
Name			
Address			
Phone			
E-mail			

Section 2: Property Information	
Street Address	
Parcel ID	
Short Legal Description	

Section 3: Zoning District			
<input type="checkbox"/>	A1 Agricultural District	<input type="checkbox"/>	RR Rural Residential District
<input type="checkbox"/>	NRC Natural Resource Conservation	<input type="checkbox"/>	C Commercial District
<input type="checkbox"/>	LI Light Industrial District	<input type="checkbox"/>	HI Heavy Industrial
<input type="checkbox"/>	APO Aquifer Protection Overlay	<input type="checkbox"/>	

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Section 4: Type of Development (Check all that apply)			
<input type="checkbox"/>	New Home	<input type="checkbox"/>	Accessory Structure
<input type="checkbox"/>	Ag Structures	<input type="checkbox"/>	Demolition
<input type="checkbox"/>	Comm/Industrial	<input type="checkbox"/>	Moving
<input type="checkbox"/>	Addition/Remodel	<input type="checkbox"/>	Other (Explain Below)

Section 5: Description of Use/Purpose/Work to be Done			

Section 6: Reserved			

Section 7: Acknowledgements	
<input type="checkbox"/>	I promise to repair and make good, to the satisfaction of the County Commission, and at my expense, any and all damage to road, street, pavement, sidewalk, or other property done or caused by actions contemplated in this permit. I further promise that I will promptly fill in any open basement areas and to restore the site to a safe and sanitary condition. I agree to indemnify and hold harmless the County against any and all liability for damages, costs, and expenses, arising or incurred due to negligence, misconduct, or action which occurred as part of the actions on this permit.
<input type="checkbox"/>	I acknowledge that State wiring and plumbing inspections are required, if applicable.
<input type="checkbox"/>	Note: The Clay County Assessor's office may conduct an onsite review of your project upon completion.
<input type="checkbox"/>	A permit under which no work is commenced within one year after issuance shall expire by limitation.
<input type="checkbox"/>	I acknowledge that the City of Vermillion will be able to conduct inspections according to Ordinance NO: 2011-05.

I, the undersigned, do hereby affirm: the above statements are true and correct and agree to comply with the provisions of the regulations of Clay County

Applicant's Signature

Date

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To be completed by the Zoning Administrator

Section 8: Lot and Yard Setbacks					
JJ ZO	Lot Area	Lot Width	Front Yard	Side Yard	Rear Yard
NRC	1 acre**	125 feet **	30 feet **	30 feet**	50 feet
A1 AGRICULTURAL DISTRICT	2 acres	75 feet	30 feet	8 feet	25 feet
RR: RURAL RESIDENTIAL DISTRICT	1 acre	75 feet	30 feet**	8 feet	25 feet
C-1: COMMERCIAL DISTRICT	Page 12	Page 12	Page 12	Page 12	Page 12
I-1: LIGHT INDUSTRIAL DISTRICT	N/A*	75 feet	25 feet**	10 feet**	20 feet**
HI: HEAVY INDUSTRIAL	N/A*	N/A*	25 feet**	5 feet**	5 feet**

*Check the JJZO for more information.

Section 9: Permit Action			
<input type="checkbox"/>	Approved	<input type="checkbox"/>	Denied
Explanation:			

Zoning Administrator Signature

Date

Structures built in the Joint Jurisdiction Area require inspection. **Contact the City's office at 605 677 7098 when:**

- The footings are dug but not poured
- When the framing is completed but not sheet rocked/drywalled
- When the project is complete

Below is a list of required documents the City inspector may require.

<input type="checkbox"/>	Footing Plan: Complete dimensioned plan including, egress windows and doors, overhead doors, and interior footings. Label and locate porches, patios, planters, AC units, garages, etc. Show stepped footings on sloped lots. Show the size of the footings and stem walls. Show footing depths, rebar, and anchor bolt locations.
<input type="checkbox"/>	Elevation Plans: A drawing of the finished exterior of the structure. Minimum of two elevation views showing all openings, siding material, original and finished grade, roof pitch, and type of roofing material.
<input type="checkbox"/>	Floor Plans All rooms and spaces shall be labeled showing the use, size, and location of windows, doors, and stairways. Drawings shall be provided for each level.
<input type="checkbox"/>	Site Plan: Show the entire parcel fully dimensioned with a north arrow. Distance to lot lines and other structures, impervious lot coverage, parking, and street access. All plans shall be of sufficient clarity to indicate the location, size, shape, and extent of the work proposed.
<input type="checkbox"/>	Fire Protection Systems: Shop drawings for the fire protection system shall be submitted to indicate conformance to this code, and the construction documents and shall be approved by the Fire Chief before the start of system installation.
<input type="checkbox"/>	Engineering Drawings: A drainage plan is required whenever lot coverage exceeds 50% impervious. A preliminary storm drainage study shall be submitted to the Engineering Department. The study shall follow the City's Storm Drainage Design Criteria. A site layout plan, grading plan, and utility plan may be required.

Exception: The Building Official is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that a review of construction documents is not necessary to obtain compliance with this code.