

January 7, 2025

The Board of County Commissioners met in regular session Tuesday, January 7, 2025 at 9:00 a.m. at the Clay County Courthouse, 211 W. Main St., Vermillion, SD. Members present: Kevin Brady, Glen Gilbertson, Geoffrey Gray-Lobe, Travis Mockler, and David Thiesse.

Vice-Chairman Mockler called the meeting to order and asked for a declaration of any conflicts of interest regarding agenda items.

Gray-Lobe moved, seconded by Brady and unanimously carried to approve the agenda with the addition of setting the date for the annual Ditch Board meeting with Yankton County.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve the minutes of the December 31, 2024 meeting.

The meeting adjourned and reconvened to reorganize for the ensuing year, and Auditor Carri Crum called for nominations for Chairperson. Thiesse nominated Mockler for Chairperson, and Gilbertson seconded the nomination. All voted aye; motion passed.

With Chairman Mockler presiding, the following proceedings were held.

The Chairperson called for nominations for Vice-Chairman. Gilbertson nominated Thiesse. Gray-Lobe nominated himself and voiced interest in serving on the ICAP Committee. Paper ballots were cast. Gray-Lobe received 2 votes, and Thiesse received 3 votes.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to adopt Modern Addition of Robert's Rules of Order Original 1876 Edition by Major Henry M. Robert Completely Revised by Darwin Patnode, Ph.D. as on file with the Auditor, no restrictions on the Chair, and minutes not to record motions not seconded.

Thiesse moved, seconded by Gilbertson and unanimously carried to appoint Rod Polley as Highway Superintendent for a 2-year term expiring 1/5/2026.

Thiesse moved, seconded by Gilbertson and unanimously carried to appoint Layne Stewart as Emergency Management Director for a one-year term expiring 1/5/2026.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to appoint Brady to Fair Board.

Brady moved, seconded by Gray-Lobe and unanimously carried to appoint Gray-Lobe as member of the Executive Board of SECOG.

Thiesse moved, seconded by Brady and unanimously carried to appoint Gray-Lobe to Board of Directors of the Clay County Youth Trust Fund and the Youth Service Council.

Brady moved, seconded by Gilbertson and unanimously carried to appoint Thiesse to the Planning & Zoning Commission.

Gray-Lobe moved, seconded by Brady and unanimously carried to appoint Steve Waller to the Public Safety Board for a three-year term expiring 12/31/2027.

Thiesse moved, seconded by Gray-Lobe and unanimously carried to appoint Gilbertson and Highway Superintendent Rod Polley to the Vermillion Basin Advisory Board.

Gray-Lobe moved, seconded by Brady and unanimously carried to appoint Gilbertson to the Joint Powers Solid Waste & Recycling Advisory Board.

Gilbertson moved, seconded by Thiesse and unanimously carried to appoint Mockler to the VCDC Board.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to appoint Mockler to the Vermillion Now Advisory Council.

Thiesse moved, seconded by Gilbertson and unanimously carried to appoint Gray-Lobe to the Clay County Park Board.

It was discussed that the Chair and Vice-Chair always serve on the ICAP Committee.

Gray-Lobe moved, seconded by Brady and unanimously carried to appoint Thiesse to the Point of Dispensing Committee.

Gray-Lobe moved, seconded by Brady and unanimously carried to appoint Thiesse to the Local Emergency Planning Committee.

Thiesse moved, seconded by Gray-Lobe and unanimously carried to appoint Brady to the UAS (Drone) Committee.

Gilbertson moved, seconded by Brady and unanimously carried to appoint Thiesse to the County's Employee Safety Program Board.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to designate the Vermillion Plain Talk and The New Era as the official legal newspapers for the County, with the Vermillion Plain Talk being the legal newspaper for the Joint Jurisdiction Zoning Area as The New Era does not serve that area.

Thiesse moved, seconded by Gray-Lobe and unanimously carried to designate the front door of the Courthouse and/or the Wakonda Post Office as the place for holding foreclosure sales, at the Sheriff's discretion regarding location.

Thiesse moved, seconded by Gilbertson and unanimously carried to designate First Bank & Trust, BMO Bank, CorTrust Bank/Vermillion, First Dakota National, Wells Fargo Bank/Vermillion, First Premier Bank/Wakonda, SD FIT, and Voyage Federal Credit Union as the official depositories.

Pursuant to SDCL 28-17-4, regarding county burials, the funeral director in charge shall furnish casket and outside container or cremation services and conduct the funeral services in customary manner, and the County shall allow the funeral director for merchandise and such services rendered a sum determined by the County which includes vault and opening and closing of the grave. Thiesse moved, seconded by Gilbertson and unanimously carried to set the sum at \$1,900 for services as required by SDCL 28-17-4.

Thiesse moved, seconded by Gilbertson and unanimously carried that, pursuant to regulations adopted by the State Board of Finance which provide for rates in connection with travel reimbursement, the mileage be set at \$.67 per mile, and if the State raises mileage during the year the County will follow suit; rates for in-state meals set at \$40.00 per day (breakfast \$6.00, lunch \$14.00, evening \$20.00) and out-of-state meals set at \$56.00 per day (breakfast \$10.00, lunch \$18.00, evening \$28.00), and if the State raises meal per diem during the year the County will follow suit.

Gray-Lobe moved, seconded by Brady and unanimously carried that the allowance per diem for the Commissioners appointed to serve on all Boards outside of the normal County Commission Meetings as well as the per diem for Planning & Zoning Commission members be set at \$25.00 plus mileage.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve the building permit fee at \$75, the 911 signage fee at \$75 for new signs or replacement signs with a pole, the 911 signage fee at \$25 for replacement signs without a pole, and zoning appeals at \$100.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve fees for boarding prisoners for other counties at \$80 per day, or per contract, fees for housing work release prisoners at \$20 per day, and daily boarding rate at \$15 per day, adult electronic GPS monitoring at \$20 per day, juvenile electronic GPS monitoring at \$10 per day, applicant fingerprinting at \$20 per 2 cards, mug shots at \$8, UA test \$10, accident reports at \$2 per page, other reports or printing e-mailed civil process to serve at \$2 per page, production of video \$10 per CD/DVD or email/cloud share in addition to \$10 per hour for review and redaction if necessary.

Brady moved, seconded by Thiesse and unanimously carried to hold Commissioner meetings the first, second and last Tuesday of the month.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve SD Public Assurance Alliance as the County's liability insurance and SDML for worker's compensation insurance.

Thiesse moved, seconded by Gilbertson and unanimously carried to approve worker's compensation insurance coverage for all election workers as listed on file in the Auditor's Office and Sheriff's Reserve Deputies as listed on file in the Sheriff's Office.

Thiesse moved, seconded by Gilbertson and unanimously carried to authorize the use of Sourcewell as a potential vendor source for the county.

Gray-Lobe moved, seconded by Brady to pass and adopt the following Resolution #2025-01 for Establishment of Election Precincts/Polling Places for 2024. Roll call vote: Brady Aye, Gilbertson Aye, Gray-Lobe Aye, Mockler Aye, Thiesse Aye.

RESOLUTION #2025-01
Establishment of Election Precincts/Polling Places for 2025

WHEREAS, the Board of County Commissioners in and for the County of Clay shall establish election precincts and polling places.

NOW THEREFORE BE IT RESOLVED, that hereinafter described precincts and polling places be hereby established.

Rural Ward #1: SESD Experimental Farm, 29974 University Rd., Beresford, SD
Rural Ward #2: Gingrich-Dixon Post #13 Legion Hall, 101 Montana St., Wakonda, SD
Rural Ward #3: 4-H Center/Fairgrounds, 515 High St., Vermillion, SD
Vermillion City-All Precincts: National Guard Armory, 603 Princeton St., Vermillion, SD (Central 1 & 2/Northeast 1 & 2/Northwest 1 & 2/Southeast 1 & 2)

Commissioner Gray-Lobe moved the adoption of the foregoing resolution. Motion seconded by Commissioner Brady.

Vote of Commission: Brady Aye, Gilbertson Aye, Gray-Lobe Aye, Mockler Aye, Thiesse Aye.

Upon which voting the resolution was declared passed and adopted.

Dated at Vermillion, South Dakota this 7th day of January, 2025.

Board of County Commissioners
Clay County, South Dakota

ATTEST:

Carri R. Crum, County Auditor

Gray-Lobe moved, seconded by Thiesse to pass and adopt the following Resolution #2025-02 for Establishment of Precinct Election Officials Fees for 2024. Roll call vote: Brady Aye, Gilbertson Aye, Gray-Lobe Aye, Mockler Aye, Thiesse Aye.

**RESOLUTION #2025-02
Precinct Election Officials Fees for 2025**

WHEREAS, SDCL 12-15-11 made it the responsibility of the County Commissioners of each county to set the fee for precinct election officials of all units of government in the county.

THEREFORE, BE IT RESOLVED, that the fee for precinct election officials in Clay County be set at \$225.00, and election superintendent at \$250.00, for each election.

BE IT FURTHER RESOLVED, that pursuant to SDCL 12-15-7 such election officials be allowed a fixed fee for attendance at a meeting called by the County Auditor for instruction on election laws and the duties of the judges and clerks of election as follows: \$30.00 compensation for election officials plus \$.67/mile, or the established county rate, roundtrip for those residing outside of city limits.

BE IT FURTHER RESOLVED, that there will be one cell phone provided by one precinct worker per polling place, and a \$5.00 fee will be issued for the usage of the phone for only that day.

BE IT FURTHER RESOLVED that the person delivering the poll-books and ballot boxes to the County Auditor's Office at the county seat shall receive \$.67/mile, or the established county rate, for mileage as established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery (SDCL 12-15-11).

BE IT FURTHER RESOLVED that the judges, clerks, Resolution Board, Counting Board, and any other personnel deemed necessary by the County Auditor for receiving ballot boxes, supplies, and for tabulating ballots be allowed \$75 plus \$.67/mile, or the established county rate, for travel to the ballot tabulation location for those residing outside of city limits.

BE IT FURTHER RESOLVED that the persons setting up equipment at polling places be allowed \$75 for setting up equipment and/or \$75 for taking down equipment.

Commissioner Gray-Lobe moved the adoption of the foregoing resolution. Motion seconded by Commissioner Thiesse.

Vote of Commission: Brady Aye, Gilbertson Aye, Gray-Lobe Aye, Mockler Aye, Thiesse Aye.

Upon which voting the resolution was declared passed and adopted.

Dated at Vermillion, South Dakota this 7th day of January, 2025.

Board of County Commissioners
Clay County, South Dakota

ATTEST:

Carri R. Crum, County Auditor

Weed Supervisor Corey Doherty met with the Board for a surplus declaration for the department's two Kubotas. Gray-Lobe moved, seconded by Thiesse and unanimously carried to declare surplus the 2014 and 2018 Kubotas and authorize the sale of one to the City of Wakonda.

The Board discussed Rural Access Infrastructure Fund (RAIF) Grants. State's Attorney Michael Smith encouraged the Board to review SDCL 31-34, specifically section 5 and subsection 12. The Board's decision is final and is not appealable. The decision has to be made by January 15th. Gray-Lobe said last year Garfield Township got all of the funds. It was the largest project ever awarded under the RAIF program in the entire state. Star and Bethel Townships were also awarded project funds in the past. Mockler said the Township has to pay 20%. They discussed the one application that requested 100%. Smith said they should ask them if they are prepared to pay 20% rather than to just not consider them. Gray-Lobe said with as much demand as there is, it makes sense to direct funds to the higher maintenance roads. Mockler discussed the 303 St. & 458 Ave. concrete structure. Thiesse said he reached out to Pollman Excavation because some estimates were from 2023. Pollman said he will honor the estimates. Gray-Lobe moved, seconded by Brady and unanimously carried to table the topic until the January 14, 2025 meeting.

Smith discussed the pay scale with the Board. He has hired Cameron Morgan, who will take the Bar Exam in February. He will not be licensed at first, but he can use a Dean's Certificate to operate under Smith's license. The County's pay scale does not have a spot for an unlicensed attorney. There was discussion about the salary for a Deputy State's Attorney vs. an intern. Smith suggested placing the position at a Grade 20 on the County's scale, which would be \$26.58/hour. Sheriff Andy Howe was present and supported the plan. Gray-Lobe moved, seconded by Brady and unanimously carried to create the position of Unlicensed Deputy State's Attorney and to place it at Grade 20 on the County's pay scale.

At 9:46 a.m., Thiesse moved, seconded by Gilbertson and unanimously carried to adjourn and convene as Clay County Ditch Board.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to set the date of the annual joint Ditch Board meeting with Yankton County for 1:00 p.m. on February 25, 2025 at the Clay County 4-H Center, 515 High St., Vermillion.

At 9:48 a.m., Gray-Lobe moved, seconded by Gilbertson and unanimously carried to adjourn and reconvene as Board of Clay County Commissioners.

Mockler reported that the overhead doors are done, and the loading dock door is to be installed this week on the new jail & law enforcement center.

At 9:49 a.m., Gray-Lobe moved, seconded by Thiesse and unanimously carried to enter an Executive Session for legal/contractual matters per SDCL 1-25-2.

At 10:20 a.m., Gray-Lobe moved, seconded by Brady and unanimously carried to exit the Executive Session.

The 2025 payroll to be reported in the minutes is as follows:

Last Name	Preferred/First Name	Base Rate	Per Unit
Aakre	Aaron	21.29	Hour
Aden	Cynthia	25.00	Meeting
Anders	Jeffrey	41.16	Hour
Antoine	Tarles	24.06	Hour
Armstrong	Aaron	36.14	Hour
Armstrong	Marcie	24.94	Hour
Averin	Victoria	26.99	Hour
Avery, Jr.	Walter	21.29	Hour
Baylor	Rozmus	22.92	Hour
Benway	Amber	24.06	Hour
Brady	Kevin	1,950.52	Month
Brinkmann	Kristina	25.32	Hour
Brown	Melissa	21.29	Hour
Campbell	Austin	30.56	Hour
Chamberlain	Tracy	21.21	Hour
Christopherson	Kaleb	31.62	Hour
Church	Ryan	27.68	Hour
Cook	Erin	24.06	Hour
Crum	Carri	40.03	Hour
Davis	Danielle	22.74	Hour
Doherty	Corey	28.61	Hour
Dommer	Caitlyn	45.37	Hour
Dooley	Timothy	29.82	Hour
Florke	Andrew	20.28	Hour
Ganschow	Dennis	32.10	Hour
Gilbertson	Glen	1,950.52	Month
Gilbertson	Marty	25.00	Meeting
Gray-Lobe	Geoffrey	1,950.52	Month
Gregg	Sarah	23.32	Hour
Gunderson	Drew	36.80	Hour

Hanson	Scott	31.89	Hour
Hays	Brent	38.91	Hour
Howe	Andrew	55.29	Hour
Howe	Rhonda	40.03	Hour
Huber	Kyle	30.56	Hour
Hubert	Joseph	25.00	Meeting
Husby	Tiffany	38.91	Hour
Johnson	Loren	19.28	Hour
King	Kase	22.90	Hour
Klunder	Nicole	27.02	Hour
Kymala	Shannon	31.62	Hour
Lucas	Jenna	50.00	Call-In
Lunn	Gene	24.00	Hour
Miller	Sarah	27.63	Hour
Mockler	Travis	2,092.61	Month
Morgan	Cameron	26.58	Hour
Olson	Matthew	23.47	Hour
Olson	Lennea	40.03	Hour
Paulsen	Andrew	37.07	Hour
Pederson	Paul	42.16	Hour
Peterson	Ina	36.05	Hour
Pittman	John	22.35	Hour
Plaatje	Julie	28.64	Hour
Polley	Rodney	44.24	Hour
Prentice	Jerry	25.00	Meeting
Proefrock	Robert	28.86	Hour
Rhodes	Preston	28.64	Hour
Robinson	Michaela	19.82	Hour
Sangster	Katie	50.00	Call-In
Schaeftbauer	William	35.71	Hour
Schuck	Tyler	27.68	Hour
Severson	Brianna	22.74	Hour
Simmons	Thomas	25.00	Meeting
Smith	Michael	57.20	Hour
Stewart	Layne	36.35	Hour
Styles	David	33.64	Hour
Sundet	Laura	25.73	Hour
Taggart	Rhonda	27.02	Hour

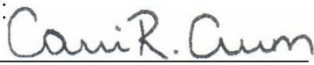
Terwilliger	Lisa	40.03	Hour
Thiesse	David	1,950.52	Month
Thompson	Emily	19.78	Hour
Waage	Patty	50.00	Call-In
Walker	John	24.46	Hour
Weber	Linda	36.84	Hour
Wood	Lisa	30.90	Hour

At 10:20 a.m., Gray-Lobe moved, seconded by Thiesse and unanimously carried to adjourn and reconvene Tuesday, January 14, 2025 at 9:00 a.m.



Travis Mockler, Chairman
Board of County Commissioners

ATTEST:



Carri R. Crum, County Auditor

January 14, 2025

The Board of County Commissioners met in regular session Tuesday, January 14, 2025 at 9:00 a.m. at the Clay County Courthouse, 211 W. Main St., Vermillion, SD. Members present: Kevin Brady, Glen Gilbertson, Geoffrey Gray-Lobe, Travis Mockler, and David Thiesse.

Chairman Mockler called the meeting to order and asked for a declaration of any conflicts of interest regarding agenda items.

Gray-Lobe moved, seconded by Brady and unanimously carried to approve the agenda.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve the minutes of the January 7, 2025 meeting.

The Board considered Rural Access Infrastructure Fund (RAIF) Grant applications. Gray-Lobe and Brady visited the sites. Gray-Lobe said the Prairie Center structure stuck out to him. At \$43,000, it is the second least expensive application. There are approximately 20 residents affected. That township has not yet received funding from the program. Garfield Township got a large award last year. He is less inclined to fund Garfield this year. Gilbertson said he looked at condition. There is a need for all the projects. He and Thiesse discussed estimates from Pollman Excavation for approximately \$51,000 and \$29,000. Thiesse said he was looking at the arched bridge, Pleasant Valley, and Prairie Center Townships. Gray-Lobe said he read the things that must be considered under the funding. He feels the Prairie Center project meets criteria. He also feels the Pleasant Valley project is appropriate. Ron Peterson with Star Township said they had a 3-ton timber bridge with safety concerns. They spent their own funds to replace that. They are asking for funding again. Gray-Lobe said he appreciates the Township fixing that structure. He could not find rules against awarding funds for a project that has been completed. State's Attorney Michael Smith said he also could not find any rules against it. Thiesse asked Highway Superintendent Rod Polley if he has an opinion, and Polley declined to offer an opinion. Gilbertson discussed awarding the \$43,000 project for Prairie Center. Mockler said that and the Pleasant Valley Township project total about \$116,302. Gray-Lobe asked if they could give a partial award with the approximately \$4,500 remaining funds. Thiesse moved, seconded by Brady and unanimously carried to award \$73,302.18 to Pleasant Valley Township and \$43,000 to Prairie Center Township. Gray-Lobe said it would be great if the State continues this funding. Mockler encouraged the Townships to hold onto their applications so they can change the date and re-submit them next year.

Vanessa Victor of Ulteig Engineering met with the Board to present the 2024 Bridge Safety Inspection report. She discussed conditions and deficiencies of the County's structures as well as priority projects.

Gray-Lobe moved, seconded by Gilbertson and unanimously carried to approve Gordon Anderson's Right-of-Way Application on 302 St, Sec. 25, T92, R52.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to pass and adopt the following Resolution #2025-03 for Weight Limit Enforcement.

RESOLUTION #2025-03
CLAY COUNTY WEIGHT LIMIT ENFORCEMENT

Whereas, seasonal climatic changes can be detrimental to our highways, and

Whereas, the Clay County Board of County Commissioners desires to protect existing Clay County Highways, ultimately saving tax dollars, and

Whereas, South Dakota Codified Law 32-14-6 allows for the reduction of the legal weight limit which may be carried upon highways within Clay County, and

Whereas, the Clay County Board of Commissioners desire the enforcement of weight limitations on Clay County roads as set forth and posted by the Clay County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED;

That the limits on Clay County roads shall be set at six (6) ton per axle on all hard surface roads. All gravel roads shall be posted at seven (7) ton per axel, or as posted. Also, all roads hard surface and gravel will be posted "NOT to EXCEED 80,000 LBS."

That the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Clay County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Vote of Clay County Commission:

AYE 5 NAY 0

Dated this 14th day of January 2025 at Vermillion, S.D.

ATTEST:

Carri R. Crum
CLAY COUNTY AUDITOR

Travis Mockler
CHAIRMAN, CLAY COUNTY COMMISSION

Gray-Lobe moved, seconded by Brady and unanimously carried to authorize the Chairman to sign the letter to the Highway Patrol requesting enforcement assistance for Resolution #2025-03.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to pass and adopt Resolution #2025-04 for Bridge Reinspection Program.

**RESOLUTION #2025-04
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Clay County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire Ulteig Engineering (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 14th day of January, 2025, at Vermillion, South Dakota.

ATTEST:

Carri R. Crum, County Auditor

Travis Mockler, Chairman
Board of Clay County Commissioners

Polley reported that the County received approximately \$5,200 from FEMA for putting up barricades for the flooding. Everything else has been submitted to FEMA except the Tabernacle bridge. Mockler and Emergency Management Director Layne Stewart discussed requesting an extension for the ditches. Polley said he saw sluffs and debris that he will map out for the annual joint ditch board meeting.

Thiesse moved, seconded by Gilbertson and unanimously carried to declare surplus the Highway Department's old signs, bridge planks, and iron to be disposed of.

Stewart met with the Board to present the Local Emergency Planning Committee (LEPC) Grant application. The amount of \$949.75 is based on the number of facilities in the County that store hazardous materials. Thiesse moved, seconded by Gray-Lobe and unanimously carried to authorize Stewart to sign the grant documents on behalf of the County.

Sheriff Andy Howe met with the Board. Gray-Lobe moved, seconded by Thiesse and unanimously carried to set the fingerprinting fee at \$20. Gray-Lobe moved, seconded by Brayd and unanimously carried to authorize Howe to modify the Safety Center Custodial Contract with the City of Vermillion to be \$14,100 for the year. Howe said he already spoke to the City Manager and Vermillion Police Chief regarding the contract.

Thiesse moved, seconded by Gilbertson and unanimously carried to approve the following claims for payment.

(DUE TO OTHER GOVERNMENT)	PHARMCHEM, INC. 447.30
CLAY COUNTY TREASURER 5,465.50	GOVT. EXEC. MEDIA GROU 500.00
SDACO - M&P FUND PAYMENT 238.00	QUALIFIED PRESORT SVC 1,826.23
SD DEPT OF HEALTH 3,548.88	SANFORD HEALTH CLINIC 4,649.68
(WORKER'S COMPENSATION)	SATELLITE TRACKING OF 81.25
SDML WORKERS' COMP FUND 61,295.00	SCHAEFER, DEAN 132.00
(INSURANCE DEDUCTIBLE REIMBURSEMENT)	SCHILDHAUER, T. LEMBCK 1,065.00
WEBER, LINDA 500.00	SD ASSN. OF CO. OFFICI 1,628.25
(PROFESSIONAL SERVICES/FEES)	SD DEPT OF HEALTH LAB 670.00
ALTERNATIVE HR, LLC 2,843.94	SDACC OFFICE 4,493.00
BUHLS DRYCLEANERS & 58.07	ULTEIG 72,450.75
BUREAU OF ADMIN PMB011 12.96	YANKTON CO SHERIFF 50.00
CHILD'S VOICE ROUTE #6 300.00	OLSON, MOLLY L 205.00
CLAY AREA EMERGENCY SE 150.00	SD ATTORNEY GENERAL 1,384.00
FEDEX 38.14	UNION CO. SHERIFF 6,640.00
LEWIS & CLARK BEHAVIOR 900.00	JOHNSON, KATIE PLLC 221.50
LINCOLN COUNTY AUDITOR 769.50	(PUBLISHING)
MID-STATES ORG. CRIME 100.00	BROADCASTER PRESS 1,232.52

BROADCASTER PRESS 131.03	ARMSTRONG, AARON 180.00
NEW CENTURY PRESS ACCT 317.52	AT&T MOBILITY 56.67
NEW CENTURY PRESS ACCT 881.35	BUREAU OF ADMINISTRATI 65.00
PLAIN TALK/BROADCASTER 52.00	CAMPBELL, AUSTIN 120.00
(REPAIRS & MAINTENANCE)	CENTURYLINK HWY 149.99
KALINS INDOOR COMFORT 320.00	CHRISTOPHERSON, KALEB 180.00
RUNNINGS SUPPLY INC CH 129.34	CLAY RURAL WATER SYSTE 110.60
VERMILLION ACE HARDWARE 93.76	CLAY UNION ELECTRIC CO 651.17
(DATA PROCESSING)	FISCHER'S DISPOSAL L.L 65.00
MICROFILM IMAGING SYSTEMS 865.00	HOWE, ANDY 180.00
SOFTWARE SERVICES, INC 1,700.00	HUBER, KYLE 180.00
(SUPPLIES/MATERIALS)	HUSBY, TIFFANY 180.00
A-OX WELDING SUPPLY CO 146.55	KYMALA, SHANNON 180.00
BARCO MUNICIPAL PRODUC 81.10	MIDAMERICAN ENERGY C H 42.97
BIERSCHBACH EQUIP & SU 810.00	PAULSEN, ANDREW 180.00
BROCK WHITE CAP L. P. 416.99	PEDERSON, PAUL 180.00
BRUNICK SERVICE, INC. 142.49	WAKONDA TOWN 76.15
CINTAS 205.03	(MACHINERY/AUTOMOTIVE)
D-WARE INC. 5,800.00	BOB'S SINCLAIR SERVICE 79.11
LAYNE'S WORLD, INC. 48.24	BRUNICK SERVICE, INC. 80.00
M & M FARM SUPPLY 10.48	CENEX FLEET FUELING 2,188.29
NEBRASKA SALT & GRAIN 2,503.43	QUALITY MOTORS 78.29
O'REILLY AUTO PARTS 19.98	VERMILLION FORD 118.64
OLSON'S PEST TECHNICA 150.00	(MEMBERSHIP DUES)
PFEIFER IMPLEMENT 51.82	SDACC OFFICE 3,847.00
PROCHEM DYNAMICS 360.61	SE COUNCIL OF GOVTS. 13,380.00
QUALIFIED PRESORT SVC 141.52	VERMILLION AREA CHAMBER 500.00
SD ASSN OF WEED & PEST 200.00	(JURY/WITNESS)
SD DEPT OF TRANS 6,873.89	TOTAL JURY/WITNESS 1,443.04
UNION CO. SHERIFF 4.00	(SPECIAL EQUIPMENT)
VERMILLION ACE HARDWAR 109.97	APPLIED CONCEPTS, INC. 17,310.00
ONE OFFICE SOLUTION 196.46	GLOCK PROFESSIONAL INC 300.00
(TRAVEL/CONFERENCE)	(FURNITURE/MINOR EQUIP.)
BRUNICK SERVICE, INC. 20.50	CANON FINANCIAL SERVICE 164.00
SD ASSN OF WEED & PEST 175.00	LOFFLER COMPANIES 373.85
CENEX FLEET FUELING 234.38	MICROFILM IMAGING SYSTEMS 215.00
(UTILITIES)	KOLETZKY IMPLEMENT INC 38,600.00
ANDERS, JEFFREY 180.00	

The Board discussed the progress of the jail and law enforcement center construction project.

It was reported that there is a Joint Jurisdiction Zoning Area committee meeting on January 27th.

At 10:03 a.m. Gray-Lobe moved, seconded by Thiesse and unanimously carried to enter an Executive Session for personnel and legal/contractual matters per SDCL 1-25-2.

At 10:26 a.m., Brady moved, seconded by Thiesse and unanimously carried to exit the Executive Session.

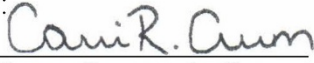
At 10:26 a.m., Thiesse moved, seconded by Gilbertson and unanimously carried to adjourn and reconvene Tuesday, January 28, 2025 at 9:00 a.m.

January 14, 2025



Travis Mockler, Chairman
Board of County Commissioners

ATTEST:



Carri R. Crum, County Auditor

January 28, 2025

The Board of County Commissioners met in regular session Tuesday, January 28, 2025 at 9:00 a.m. at the Clay County Courthouse, 211 W. Main St., Vermillion, SD. Members present: Kevin Brady, Glen Gilbertson, Geoffrey Gray-Lobe, Travis Mockler, and David Thiesse.

Chairman Mockler called the meeting to order and asked for a declaration of any conflicts of interest regarding agenda items.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve the agenda with the correction that the last two time slots should read 10:00 and 10:15.

Gray-Lobe moved, seconded by Brady and unanimously carried to approve the minutes of the January 14, 2025 meeting.

Rachel Gackle with Marsh McClennan Agency met with the Board for the annual employee insurance benefits renewal. She reported that the increase for Wellmark was only 4.23% as Wellmark's pool is performing well despite the County's claims being up in the past year. Mockler asked Auditor Carri Crum what she budgeted, and she said she budgeted for a 10% increase. Gackle presented a quote for long-term disability insurance. Thiesse moved, seconded by Brady and unanimously carried to approve renewal of the Wellmark medical plan and other benefits but to decline the long-term disability coverage.

Facilities Manager Scott Hanson presented a quote for RenoDry. He said they tested the courthouse basement, and there is a lot of salt leaching in due to moisture. Over time, the salt eats away at the foundation. He called references, including another courthouse and the facilities department at USD. They said that RenoDry works. It is about \$20,000, but he feels it is a worthwhile investment to extend the life of the courthouse. He can cover it in his budget. Gray-Lobe said the County just invested a lot of money in the courthouse to help it last longer. Thiesse said this is an issue and should be addressed. He has seen it in many home inspections he has done. Gilbertson said time is a concern as the quote has an expiration. He does not want to drag it out and have the price increase. Gilbertson moved, seconded by Gray-Lobe and unanimously carried to authorize the purchase.

A public bid opening was held for the courthouse south and east entrance replacement. Mart Brothers bid \$85,795.63, Walker Construction bid the south entrance at \$46,244.88 and the east entrance at \$27,946.58, and L&L Builders bid \$83,474.00 total or the south entrance at \$43,500.00 and the east entrance at \$39,974.00 if the project were to be split into two. Hanson said he did not intend to split the project. He only budgeted \$80,000 for that budget line this year. Crum said they have enough in the account for building projects to cover the RenoDry. Mockler asked for a completion date, and Hanson said it is October 15th.

Hanson discussed the courthouse lawn mower. It was purchased in 2023 and is used for the courthouse and the 4-H grounds. A new mower is \$8,000, and trade in of the current mower is \$3,500. He asked if he should pass the current mower on to the 4-H grounds, or trade it in. Mockler said when budgets were cut, they allowed the mower to be used at the 4-H grounds as an in-kind contribution. He said the current mower does not have to be replaced, but the vendor said the best time to trade is now to

maximize the trade-in allowance. It will be trailered back and forth to the new jail & law enforcement center as necessary as well. Thiesse asked if the quote is for another Hustler. Hanson said it is, and that is because he has a mulching kit that he uses in the Fall. Gilbertson said it is a decent amount for a trade. Brady said 141 hours is not a lot. Thiesse said it is a lot of work for 3 locations. Gray-Lobe discussed January expenditures, and Hanson said he budgeted for the full value of the mower to be replaced. He would rather see the 4-H grounds have its own mower. Mockler said he can tell ACE Hardware that we are making the deal, but we have not decide whether we will have a trade-in or not. Brady said he will discuss it at the next Fair Board meeting.

State's Attorney Michael Smith returned to the entrance replacement project topic. He discussed bid requirements. Hanson said he wants to do the entire project.

David Weidler, SD Department of Legislative Audit, met with the Board for the Audit Closing Conference. He said day to day balancing looked good, but there is a software issue. Crum said she and Treasurer Rhonda Howe do a lot of work to make sure cash balances every day, and they are aware of the software issue. The County will be converting to a new software in the next few months. Gray-Lobe asked how other counties are doing. Weidler said he does a lot of corrections when they complete audits. One county he works with has not reconciled cash in over a year and another was not reconciling regularly, too. He said he is not trying to be hard on Clay County. He discussed including bond funds on some of the reports and a few publications that had not been completed. There are other counties he works with that have running issues with publishing. Thiesse moved, seconded by Gray-Lobe and unanimously carried to authorize the Chairman to sign the audit letter.

Brady moved, seconded by Thiesse and unanimously carried to set the bid opening for highway materials for March 4, 2025 at 9:30 a.m.

At 10:15 a.m., Gray-Lobe moved, seconded by Thiesse and unanimously carried to adjourn and convene as Clay County Ditch Board.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve an invoice from Dakota Timber Clearing in the amount of \$8,163.28 for tree removal on Lateral 50.

Gray-Lobe moved, seconded by Thiesse and unanimously carried to approve an invoice from Dakota Timber Clearing in the amount of \$12,244.92 for tree removal on the Yankton-Clay Ditch.

Thiesse moved, seconded by Gray-Lobe and unanimously carried to approve an invoice from TrueNorth Steel in the amount of \$19,444.80 for culverts on the Clay Creek Ditch.

Thiesse moved, seconded by Gilbertson and unanimously carried to authorize the Chairman to sign a contract with Ulteig Engineering for \$9,865.00 for a hydraulics analysis of a culvert on 453 Ave. as part of a FEMA project on Clay Creek Ditch.

At 10:23 a.m., Thiesse moved, seconded by Brady and unanimously carried to adjourn and reconvene as Board of Clay County Commissioners.

Emergency Management Director Layne Stewart met with the Board to present the Quarterly Activity Report. Gray-Lobe moved, seconded by Gilbertson and unanimously carried to approve the report and authorize the Chairman to sign it.

Treasurer Rhonda Howe met with the Board regarding the closure of her office for a day due to conversion to a new motor vehicle licensing software. The closure will be advertised in the newspapers and is announced on social media. Gray-Lobe moved, seconded by Brady to pass and adopt the following Resolution #2025-05 for Closing of Treasurer's Office February 14, 2025. Vote of the Board: 5 Ayes, 0 Nays.

RESOLUTION #2025-05
Closing of Treasurer's Office February 14, 2025

WHEREAS, pursuant to SDCL 7-7-2, the Board of Clay County Commissioners may by resolution establish the hours of operation for County offices and;

WHEREAS, due to a planned software update and there being no working motor vehicle system in the state of South Dakota on February 14, 2025, leaving the Clay County Treasurer's Office being unable to provide for license, title, and registration services;

NOW THEREFORE BE IT RESOLVED that the Board of Clay County Commissioners hereby authorizes the Clay County Treasurer to close the Treasurer's Office on February 14, 2025, and instead work in office on February 17, 2025, not open to the public due to the Presidents Day holiday.

Dated this 28th day of January, 2025.

Vote of the Board: 5 Ayes, 0 Nays.

Attest:

Travis Mockler, Chairman
Board of Clay County Commissioners

Carri R. Crum, Clay County Auditor

R. Howe discussed fees for providing tax documents in electronic format. She would like to set the fee at \$500. Other offices are also charging for their documents. It was discussed that it is out of state companies who are requesting the information. Gray-Lobe said he would like to limit scams for our citizens, and he asked if they can deny the requests unless the Board approves them. Mockler said charging for the information will eliminate a lot. Smith said these companies can do the work themselves as the information is public, so the Board could shut it down. Thiesse said they can compile the information themselves. Gray-Lobe said the County already pays to have public access with Beacon and TTECH. Thiesse said they could establish a fee but give R. Howe the ability to deny it if she is uncomfortable. Other offices' fees and information formats were discussed, such as the Register of Deeds and Director of Equalization. Gray-Lobe moved, seconded by Brady and unanimously carried to table the matter until the next meeting.

The Board discussed a contract renewal with Midco for internet at the Extension Office. Gray-Lobe had concerns about the speed and the future of the Extension Office building for the 5-year term of the contract. Gray-Lobe moved, seconded by Gilbertson and unanimously carried to table the matter until a quote can be obtained from Bluepeak.

Thiesse moved, seconded by Gray-Lobe and unanimously carried to approve the following claims for payment.

(PAYROLL)	TEGRA GROUP INC 21,676.28
COMMISSIONERS 9,004.29	YANKTON CO SHERIFF 50.00
AUDITOR'S 9,827.42	YOUNGBERG LAW LLC 230.00
TREASURER'S 18,387.99	CITY OF VERMILLION 104,164.40
STATE'S ATTORNEY'S 20,347.52	DEN HERDER LAW OFFICE 161.00
FACILITIES 8,260.20	FRIEBERG, NELSON & ASK 1,774.22
DIR. OF EQUALIZATION 10,420.86	KENNEDY, PIER LOFTUS & 521.50
REG. OF DEEDS 6,723.53	PETERSON, STUART, KLENTZ 651.02
VETERANS 1,633.95	(PUBLISHING)
SHERIFF'S 46,216.87	FIRST DAKOTA CREDIT CARD 21.23
JAIL 39,089.31	(REPAIRS/MAINTENANCE)
EMERGENCY MGMT. 4,586.27	BUHLS DRYCLEANERS 346.00
HIGHWAY 37,820.83	CENTURY BUSINESS PRODU 41.25
WIC 3,273.06	CINTAS 33.40
WEED 2,307.36	FIRST DAKOTA CREDIT CARD 265.99
PLANNING & ZONING 3,228.69	MIDWEST ALARM CO., INC 330.00
PAYLOCITY 293,732.55	O'CONNOR COMPANY 350.16
TASC (FLEX) 2,231.66	PRESTO-X COMPANY LLC 87.26
SD RETIREMENT SYSTEM 37,461.24	RUNNINGS SUPPLY INC 24.98
SD SUPPLEMENTAL RETIREMENT 8,293.18	SD PUBLIC ASSURANCE ALLIANCE 153.49
SDRS ROTH 457(B) PLAN 610.00	VERMILLION ACE HARDWARE 228.86
AFLAC 778.97	(DATA PROCESSING)
COLONIAL LIFE 293.86	TRANSCENDENT TECHNOLOGIES 24,365.00
WASHINGTON NATIONAL 24.45	CPS TECHNOLOGY SOLUTIONS 5,889.00
NEW YORK LIFE 258.57	FIRST DAKOTA CREDIT CARD 917.19
THE STANDARD DENTAL 1,530.28	AUMENTUM TECHNOLOGIES 2,563.24
THE STANDARD VISION 475.60	TRIMIN SYSTEMS INC. 5,100.00
THE STANDARD SHRT TERM DISABILITY 1,463.12	(DITCH BOARD)
THE STANDARD LIFE 409.05	TRUENORTH STEEL 19,444.80
UNITED WAY OF VERMILLION 192.00	DAKOTA TIMBER CLEARING 12,244.92
WELLMARK 58,890.69	DAKOTA TIMBER CLEARING 8,163.28
(DUE TO OTHER GOVERNMENT)	(SUPPLIES/MATERIALS)
SD DEPT. OF REVENUE 301,277.93	BARCO MUNICIPAL PRODUCTS 81.10
(INSURANCE)	BROCK WHITE CAP L. P. 2,375.03
SD PUBLIC ASSURANCE ALLIANCE 159,819.20	CHS INC. 445.50
(PROFESSIONAL SVC./FEES)	CINTAS 177.39
AARMS 2,310.00	FIRST DAKOTA CREDIT CARD 307.78
AVERA MCKENNAN HOSPITA 7,273.77	FLAGS UNLIMITED 440.00
BECKENHAUER 1,554,604.22	HY-VEE, INC. JAIL ACCT 310.59
BUHLS DRYCLEANERS & 87.15	L.G.EVERIST, INC 3,023.18
CANON FINANCIAL SERVICE 164.00	LAWSON PRODUCTS, INC. 50.00
CINTAS 22.41	LAYNE'S WORLD, INC. 127.20
CITY OF VERMILLION 5,832.69	LEWIS DRUG, INC. 68.13
ERICKSON SOLUTIONS GRO 966.94	MICROFILM IMAGING SYSTEM 30.00
FIRST DAKOTA CREDIT CARD 304.75	MISTER SMITH'S 64.99
GEO TEK ENGINEERING & 9,053.00	NEBRASKA SALT & GRAIN 4,963.45
OLSON'S PEST TECHNICA 85.00	NORTHERN SAFETY CO. 186.72
PRESTO-X COMPANY LLC 205.59	O'CONNOR COMPANY 46.59
QUALIFIED PRESORT SVC 7,379.75	O'REILLY AUTO PARTS 109.39
SANFORD HEALTH OCCMED 282.00	OLSON'S PEST TECHNICIANS 240.00
SCHILDHAUER, T. LEMBCKE 288.00	PRESSING MATTERS 929.00
TRIMIN SYSTEMS INC. 9,371.00	PROCHEM DYNAMICS 666.24

QUALIFIED PRESORT SVC 102.19	BUTCH'S PROPANE 2,258.79
QUILL LLC 38.28	CANON FINANCIAL SERVICE 96.00
RIVERSIDE HYDRAULICS 31.58	CITY OF VERMILLION 2,172.95
RUNNINGS SUPPLY INC 656.57	FIRST DAKOTA CREDIT CARD 230.59
TWO WAY RADIO SOLUTION 123.99	LOFFLER COMPANIES 772.62
VERMILLION ACE HARDWARE 263.97	MIDAMERICAN ENERGY 1,178.19
ONE OFFICE SOLUTION 97.37	VERIZON WIRELESS 103.17
FIRST DAKOTA CREDIT CARD 250.00	(MACHINERY/AUTOMOTIVE)
(TOURISM/INDUSTRIAL DEVELOPMENT)	BRUNICK SERVICE, INC. 35.00
VERMILLION AREA CHAMBER 600.00	TWO WAY RADIO SOLUTION 65.48
(TRAINING/SPECIAL EQUIP.)	VERMILLION FORD 81.32
ON TARGET TRAINING 750.00	(JUVENILE DETENTION)
AXON ENTERPRISE INC. 7,071.84	MINNEHAHA COUNTY JDC 7,794.16
(TRAVEL/CONFERENCE)	(BUILDING IMPROVEMENTS)
WEBER, LINDA 96.48	SCHUMACHER ELEVATOR CO 46,557.50
HARLOW'S SCHOOL BUS 255.00	(FURNITURE/MINOR EQUIP.)
(UTILITIES)	CANON FINANCIAL SERVICE 313.31

Crum discussed Employee Handbook revisions with the Board. The department heads propose to change the pay period for all County departments to the 21st of the month through the 20th of the following month, with payroll remaining on the 25th of the month, or the business day prior. Departments would utilize the time clock function within Paylocity, the new payroll software. Vacation time carryover is currently a maximum of 160 hours, resetting at the end of the year. It would be changed to 160 hours, resetting each month. New employees would start accruing vacation time immediately rather than after 6 months. It was discussed that a payout of any vacation time upon leaving employment under favorable conditions should have an eligibility date of one year after hire. Gray-Lobe moved, seconded by Gilbertson and unanimously carried to authorize the Employee Handbook to be revised to reflect that departments use the time clock in Paylocity, and the pay periods all change to the 21st of the month through the 20th of the following month effective February 21, 2025. Gray-Lobe moved, seconded by Thiesse and unanimously carried to authorize the Employee Handbook to be revised to reflect that the vacation carryover maximum is 160 hours, to reset monthly effective April 1, 2025. Gray-Lobe moved, seconded by Brady and unanimously carried to authorize the Employee Handbook to be revised to reflect that new employees begin accruing vacation time upon hire, to be usable immediately, with no payout of vacation leave upon favorable or unfavorable separation of employment until the employee has been employed at least 1 year prior to leaving employment, and employees who have been employed less than 6 months will begin accruing vacation immediately upon this revision to the Employee Handbook, with the revision being effective January 29, 2025.

Payroll changes to be reported in the minutes are as follows: Alfonso Alvarado Aguero was hired 1/28/25 as an Assessor I at \$19.78/hour.

The Vermillion Public Library Board and Sheriff's Office monthly reports as well as the following Auditor's Account with the County Treasurer Report were accepted and placed on file.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners of Clay County, regarding items in the hands of the County Treasurer as of January 2, 2025. I hereby submit the following report of my examination of the cash.

Total amount of deposits in banks:	7,562,813.52
Amount of actual cash:	568.40
Amount of checks/drafts in Treasurer's possession not exceeding 3 days:	42,529.89
Itemized list of checks/drafts in Treasurer's possession over 3 days:	
Checks returned and not deposited	0.00
Cash Items	700.00
Investments	1,151,000.00
SDFIT Jail Bond	27,953,241.46
Cash Variation	0.00
Total	36,710,853.27

Dated this 2nd day of January, 2025.

Carri R. Crum, County Auditor

Gray-Lobe reported that the Clay County Park Association had a year-end meeting. There are some exciting things coming for the park. The Association is excited about the FLAP grant study. Camping was up 5% in 2024, with 2,077 reservations, and park visitation was up as well with 9,579 visitors.

Gray-Lobe said he would like to have a public meeting regarding the FLAP grant study. He would be happy to host it at the library and can send information to previous commenters on the topic. It would be an opportunity for public input on proposal considerations, and it could be an opportunity for engineering firms to hear the public or ask questions. Brady and Thiesse said it is important to get public input and information. A date will be arranged, and it will be an evening meeting.

Sheriff Andy Howe and Mockler said the jail & law enforcement center project is progressing. Completion could be around the end of May, with an occupation date prior to Dakota Days. Smith said, on a related topic, Dick Strassburg with TEGRA Group has been working towards a design build proposal for the old Safety Center and courthouse court security remodeling. He will bring it to a future meeting, possibly even next week. Mockler said it can be a template for the future as long as design build laws do not change.

Brady said the Fair Board has a new President, Katie Heine. There is a fundraiser underway. He would like to discuss workers compensation coverage at the next meeting.

Gray-Lobe said he attended a Southeast Council of Governments orientation last Friday. They want the County to use their services more. They can try to find grants for the highway and offered annual bridge survey updates with mapmaking.

Thiesse said there was a Planning & Zoning Commission meeting last night. Someone wants to make a housing development by Highway 46 in the Ash Creek area.

At 11:41 a.m. Gray-Lobe moved, seconded by Brady and unanimously carried to enter an Executive Session for contractual matters per SDCL 1-25-2.

At 12:05 p.m., Brady moved, seconded by Gray-Lobe and unanimously carried to exit the Executive Session.

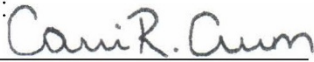
Mockler said the loan application for the road by the proposed grain elevator will be on the next agenda.

At 12:06 p.m., Thiesse moved, seconded by Brady and unanimously carried to adjourn and reconvene Tuesday, February 4, 2025 at 9:00 a.m.



Travis Mockler, Chairman
Board of County Commissioners

ATTEST:



Carri R. Crum, County Auditor
