

Joint Jurisdiction Building Permit Application

File Number		Permit Number	
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Application Fee - \$50

Date	
Job Site Address	

Applicant is: Owner Agent/Contractor

Agent/ Contractor Name: _____

Property Owner		
Name:		Phone:
Address	City	State/Zip
Type of Project		
Describe the project:		

Foundation Contractor		
Name:		Phone:
Address	City	State/Zip
Contact Person	Phone	
Framing Contractor		
Name:		Phone:
Address	City	State/Zip
Contact Person	Phone	
Plumbing Contractor		

Clay County & City of Vermillion

Name:		Phone:
Address	City	State/Zip
Contact Person		Phone
Electrical Contractor		
Name:		Phone:
Address	City	State/Zip
Contact Person		Phone
Additional/Sub Contractor		
Name:		Phone:
Address	City	State/Zip
Contact Person		Phone
Additional/Sub Contractor		
Name:		Phone:
Address	City	State/Zip
Contact Person		Phone

Project Details	
Cost of Construction:	Main Floor Sq Ft:

Permit valuations shall include total value of work, including materials and labor, for which the permit is being issued. If, the valuation is underestimated on the application, the permit shall be denied.

Foundation type (If applicable) Spread Footing Slab-on-Grade Trench

Unless soil borings are provided the assumed load bearing value of soil shall be 1,500 pounds

Additional Documents

Submittal documents and related information may be required during the design review and must submitted with each permit application. When required below the submittal documents shall be prepared by a registered design professional. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.

Architects or professional engineers are required for the construction, enlargement or alteration of the following

1. Any Multiple Family Dwelling with more than 16 dwelling units.
2. Any Hospital, Hotel, Motel, Restaurant, Library, Medical Office, Nursing Facility, Assisted living facility, Jail, Retirement home or mortuary with a gross square footage of over 4,000 sq ft.
3. Any Auditorium, Church, School or Theater with a gross square footage of over 5,000 sq ft.
4. Any Bowling alley, Office, Shopping Center, Bank, Fire Station, Service Station, or Store with a gross square footage of over 7,000 sq ft.
5. Any Industrial Plant or Public Garage with a gross square footage of over 11,000 sq ft.
6. Any Warehouse with a gross square footage of over 20,000 sq ft.

7. Any building with an occupancy other than those listed with a gross square footage of over 4,000 sq ft.

All documents shall include submittals for building structure, electrical, plumbing and mechanical systems. When fire protection systems are required Shop drawings for the fire protection system(s) shall be submitted to indicate conformance to this code and the construction documents and shall be approved prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards in Chapter 9.

Review Process

Upon receipt of a permit application and submittal documents the Zoning Administrator will review the application and distribute it to other County/City departments for review. Please allow several days for this process.

Structures built in the Joint Jurisdiction Area require inspection.

Contact the City's office at 605 677 7098 when:

- The footings are dug but not poured
- When the framing is completed but not sheet rocked/drywalled
- When the project is complete

ASBESTOS DECLARATION

By signing this form, I understand that The South Dakota Department of Environment and Natural Resources must be notified of all building demolitions at least 10 working days in advance, even if asbestos is not present. Failure to comply with these requirements may result in enforcement actions, including fines and penalties. In some cases, individuals and companies can be prosecuted criminally. Both the building owner and the contractor share the responsibility of making sure these requirements are met.

If the work described in any permit has not begun within ninety days or been substantially completed within one year of the date of issuance, said permits shall expire.

Signature of applicant

Date

Call Before You Dig
South Dakota- One Call
811

Two working days before you dig
Locate requests accepted 24 hours a day.