

September 15, 2016

The Board of County Commissioners met in regular session Thursday, September 15, 2016 at 9:00 a.m. Members present: Travis Mockler, Phyllis Packard, Leo Powell, Micheal Manning, and Raymond Passick.

Manning moved, seconded by Passick and carried to approve the agenda with the addition of the approval of an invoice from Pollman Excavation for Ditch Board and a correction to the time slot for Jill Munger, Community Health/WIC Nurse, to reflect that she would be discussing the upcoming POD drill and flu vaccines.

Minutes of the September 6, 2016 meeting were approved with a motion by Passick, seconded by Manning and carried.

Rod Polley, Highway Superintendent, met with the Board to discuss highway matters. An Application for Entrance from a Clay County Highway was presented on behalf of Robert Johnson for a driveway on 452 Ave. approximately 1/3 mile south of the intersection of 452 Ave. and 312 St. Powell moved, seconded by Packard and carried to approve the application with work to be at the landowner's expense.

Polley reported that the Highway Department is finished with chip sealing for the season. He also gave the Board an update on new paving procedures that include a fabric and concrete overlay. Survey work for a bridge east of Bethel Hall was also discussed as well as the procedures for the bridge grant program.

At 9:14 a.m., Passick moved, seconded by Manning and carried to adjourn and convene as Clay County Ditch Board.

Powell moved, seconded by Packard and carried to authorize payment of an invoice from Pollman Excavation for \$4,614.29 for cleaning on Lateral 2B and Lateral 50B.

Hazen Bye and Troy Walraven met with the Board to request cleaning on Lateral 50B near Jana Bye's property. The Board discussed the location with Polley, who will discuss it with the Weed Department.

Powell and Polley discussed a rotary ditch cleaning tool that mows and cleans trees which Powell learned about at the County Convention.

Manning reported that he talked to Pollman regarding previously approved cleaning on Prairie Center Ditch, and Pollman plans to do the work this fall. Polley said the Weed Department plans to spray this fall as well.

Polley reported on a culvert on the Yankton-Clay Ditch near the county line south of 313 St. that is becoming covered and hidden. Currently only one end is visible. It was decided that Polley should proceed with looking for the other end.

At 9:32 a.m., Powell moved, seconded by Packard and carried to adjourn and reconvene as Board of Clay County Commissioners.

Jill Munger, Community Health/WIC Nurse, met with the Board to discuss the upcoming Point of Dispensing drill and flu vaccines. Powell moved, seconded by Packard and carried to authorize flu vaccines for county employees with the understanding that the Community Health Nurse's Office would attempt to bill the county employee health insurance first, and if not covered, then the county will cover the cost. Munger requested that county employees be allowed time away from the offices on a rotating basis to participate in scenarios during the POD drill. Powell moved, seconded by Packard and carried to authorize the employees to participate in the POD drill by giving them the time off to attend.

Polley returned to the meeting to ask Philip Terwilliger, Deputy State's Attorney, if he has the legal authority to remove campaign signs that are in the right-of-way and hold them for the candidate to pick up at the Highway Shop. Terwilliger said that by statute it is a misdemeanor to place campaign signs in the right-of-way.

Powell moved, seconded by Packard and carried to authorize the following claims for payment. September Bills: (Due to Other Governments) Dept. of Revenue \$205,597.55; SD Assn of Co Officials \$496.00 and Reliance Telephone \$500.00; (Professional Services and Fees) City of Vermillion \$84.00; First Bank & Trust Visa \$6.80; Lewno, Lucille M \$45.50; Lincoln County Treasurer \$154.83; Mail Finance \$63.75; Minnehaha Co. Auditor \$270.00; Netsys Plus Inc. \$218.25; Pharmchem, Inc. \$450.00; Sanford Health Clinic \$13,267.72; Satellite Tracking \$130.00; SD Achieve \$180.00; SD Dept. of Health Lab \$620.00; Yankton Co Treasurer \$88.65 and Yankton Medical Clinic \$322.56; (Other Professional Services and Fees) Reeves, Megan \$331.00; (Mental Health) SESD Activity Cntr. \$360.00 and Dept. of Revenue \$411.63; (Publishing) Star Publishing \$234.21; (Rentals) Schneider Corporation \$2,115.00; (Repairs and Maintenance) Brunick Service, Inc. \$55.00; Century Business Products \$59.79; First Bank & Trust Visa \$9.00; Hartelco \$10.00; Kone, Inc. \$679.94; Louie's Carpet Cleaning \$149.00; Mail Finance \$382.44; Microfilm Imaging System \$30.00; Wells, Brian \$65.00 and Walker Construction \$1,900.00; (Data Processing) Microfilm Imaging System \$496.00; Netsys Plus, Inc. \$327.50 and Software Services, Inc. \$2,060.00; (Laterals 2A & 2B Expense) Pollman Excavation \$1,070.77; (Laterals 50A & 50B Expense) Pollman Excavation \$3,543.52; (Supplies & Materials) A & B Business \$33.95; A-Ox Welding Supply Co. \$163.74; Appera \$52.64; Boyer Trucks SF Inc. \$2,203.04; Butler Machinery Co. \$12.64; Campbell Supply Co. \$118.52; Concrete Materials \$48,459.28; Coyote Chemical Company \$122.30; Dakota Riggers & Tool \$28.70; Davis Pharmacy \$511.87; Double H Paving Inc. \$118,549.06; FedEx \$63.81; First Bank & Trust Visa \$64.51; John Deere Financial \$570.94; Johnson Feed, Inc. \$114.20; Mart Auto Body & Marina \$13.49; Midwest Bldg. Maint. \$66.00; Midwest Oil Company \$1,614.05; Orr Farm Supply \$26.00; Quill Corporation \$47.58; Sturdevant's Auto Parts \$462.40; Truenorth Steel \$7,474.69; True Value \$122.97; One Office Solution \$139.98 and Wheelco Brake and Supply \$1,414.30; (Travel and Conference) Best Western of Huron \$208.00; Brunick Service, Inc. \$34.00; Crum, Carri R \$167.88; First Bank & Trust Visa \$28.55; Olson, Jane \$68.76 and SD Planner's Association \$80.00; (Inmate Travel) Brunick Service, Inc. \$173.00 and Pennington County Jail \$236.60; (Utilities) Bureau of Administration \$41.59; Clay Rural Water System \$63.60; Clay Union Electric Co. \$487.75; Hartelco \$79.95; MidAmerican Energy \$84.12; Midco

Business \$270.00; Vermillion Garbage Svc \$60.00 and Wakonda Town \$57.35; (Payment) Brunick Service, Inc. \$1,289.94; Cherry St Grille \$2,868.73; Crop Production Service \$2,103.00; First Bank & Trust Visa \$92.28; Freeman, Grace \$787.50 and Cournoyer, Ray \$608.88; (JDC/Special Eqp.) Vermillion Federal Credit \$40.00; (Buildings and Structures) Walker Construction \$1,800.00; (Books) John Deere Financial \$1,250.00; Thomson Reuters – West \$272.50; Truenorth Steel \$1,675.61; (Furniture and Minor Equipment) A & B Business \$219.98; Coyote Enterprise LLC \$119.99 and Microfilm Imaging Systems \$120.00.

The Register of Deeds monthly report was accepted and placed on file.

The Board discussed adoption of a Conflict of Interest Policy. It was decided that the matter be tabled until a more complete policy should be drafted and returned to the Board.

Powell moved, seconded by Packard and carried to authorize the Chairman's signature on the 2017 Emergency Management Performance Grant.

Recent payroll changes are as follows. Dylan Miller was hired as a part-time jailer, effective 7/1/16 at \$13.64/hour. Ricardo Rodriguez began as a full-time jailer 8/15/16 at \$13.64/hour.

At 9:58 a.m., Manning moved, seconded by Packard and carried to adjourn and reconvene Tuesday, September 27, 2016 at 9:00 a.m.

Travis Mockler, Chairman
Board of County Commissioners

ATTEST:

Carri R. Crum, County Auditor
