

March 27, 2018

The Board of County Commissioners met in regular session Tuesday, March 27, 2018 at 9:00 a.m. Members present: Travis Mockler, Phyllis Packard, Leo Powell, Micheal Manning and Richard Hammond.

Packard moved, seconded by Powell and carried to approve the agenda.

Minutes of the March 13, 2018 meeting were approved with a motion by Manning, seconded by Hammond and carried.

Rod Polley, Highway Superintendent, met with the Board to discuss highway matters. He reported that 300 St. between Highway 19 and 463 Ave. is closed due to flooding.

Powell moved, seconded by Hammond and carried to approve a driveway application from for Mart Brothers Construction on University Rd. south of Coyote St. (NW corner Sec #18 Vermillion Twp.).

Packard moved, seconded by Powell and carried to approve a driveway application from John Jensen on 300 St. west of 467 Ave. (W ½ of 16-95-51) pending the landowner's signature.

Alexis Tracy, State's Attorney, met with the Board to discuss old, outdated law books. Powell moved, seconded by Packard and carried to dispose of the books via the recycling center.

Cynthia Aden, Welfare Director, met with the Board to present Welfare Case #C18-06 for a county burial. Powell moved, seconded by Packard and carried to authorize payment of the county burial as the individual met welfare guidelines.

Powell moved, seconded by Packard and carried to authorize the following claims for payment. March Bills: (Payroll) Commissioner's \$6942.13; Auditors \$5,072.19; Treasurers \$13,722.14; States Attorney's Office \$13,600.45; Courthouse \$2,351.92; Director of Equalization \$7,849.22; Register of Deeds \$5,259.87; Veterans Officer \$1,279.83; 24/7 \$1,713.58; Sheriff's Office \$28,863.67; Jail \$15,977.87; Emergency Management \$3,285.74; Highway \$31,596.61; Health Nurse \$2,063.69; Extension \$2,593.95; Weed \$1,020.43 and Zoning \$2,172.02; (Due to Other Governments) SD Dept of labor Division \$1,017.55 and State of SD Game Fish and Parks \$367.00; (Payroll Withholdings) Aflac \$808.09; Clay Co Treasurer \$46,760.53; Colonial Life \$519.95; Conseco/Washington \$24.45; Dearborn National \$218.82; New York Life Insurance \$244.02; SD Retirement System \$23,903.50; SD Supplemental Retirement \$1,980.00; SDRS Roth 457(B) Plan \$675.00; United Way of Vermillion \$244.00; Vermillion Federal \$2,146.00 and Wellmark Blue Cross \$53,825.98; (Professional Services and Fees) Clay County Abstract \$319.50; Gapp, Debra \$3,710.00; Houska, DDS, Randy \$438.00; Katterhagen, Mark \$15.00; Lewno, Lucille M \$166.47; Lockwood, Darcy \$15.00; Netsys Plus, Inc. \$1,250.00; Overhead Door Company \$36.00; Sanford Health Occupational \$35.00; Secretary of State \$90.00; Sioux Falls 2-Way \$100.00; State Farm Insurance \$150.00; Yankton Co Sheriff \$100.00; Yankton Co Treasurer \$370.35 and Yankton Medical Clinic \$226.47; (Other Professional Service) Johnson, Carol \$129.20 and Reeves, Megan \$1,577.00; (Law Office) Brevik Law Office LLC \$204.45; McCulloch, James E \$2,230.50; Mikelson, Gary Attorney \$289.30 and Peterson, Stuart, Rumpca \$6,220.08; (Publishing) Star Publishing \$241.50; (Repairs and Maintenance) Butler Machinery Co.

\$1,639.60; Century Business Products \$29.12; Heiman Inc. \$398.42; Johnson Heating & Cooling \$634.32; Office Systems Company \$300.60; Overhead Door Company \$355.00; Presto-X Company LLC \$148.00 and Sioux Falls 2-Way \$206.25; (Data Processing/Clay Creek) Bureau of Administration \$24.75; (Supplies & Materials) Aerial Horizons UAS \$20,516.00; Boyer Trucks SF Inc \$315.10; Brunick Service Inc. \$6,498.21; Butler Machinery Co \$561.51; Campbell Supply Co \$132.59; Claritus \$314.00; Clay Union Electric Co \$600.00; Heiman Inc. \$924.66; Hy-Vee, Inc. \$14.65; JCL Solutions \$468.74; L.G. Everist Inc. \$3,070.13; Lawson Products, Inc. \$291.03; Layne's World, Inc. \$46.66; McLeod's Printing & Supply \$1,339.15; Mills & Miller, Inc \$3,490.83; O'Reilly Auto Parts \$342.51; Overhead Door Company \$144.68; Pressing Matters \$231.00; Prochem Dynamics \$117.02; Quill Corporation \$180.22; Sioux Falls 2-Way \$1,940.91; Sturdevant's Auto Parts \$10.50; Tractor Supply Credit \$242.88; Vermillion Ace Hardware \$19.98; Walmart Community/Gecr \$11.70 and Wheelco Brake and Supply \$496.56; (Copier Supplies) Quill Corporation \$22.83; (Travel and Conference) Best Western Ramkota \$203.98; Hammond, Richard \$282.96; Ramada Rapid City \$303.00; SD Police Chief's Assn \$85.00; SDSU Extension Service \$47.44 and Stewart, Layne \$64.76; (Utilities) Brunick Service, Inc. \$770.00; City of Vermillion \$1,860.71; Verizon Wireless \$93.66; Verizon Wireless Sheriff \$320.08 and Vermillion Garbage svc \$176.00; (Payment) Hy-Vee, Inc. \$4,326.13; Martens, Dennis Daniel \$50.00; Walmart Community/Gecr \$119.20; Ammon, Robert \$50.00; Burbach, Cheryl \$50.00; Fairholm, Shannon \$50.00; James, Brad \$50.00; Katrenak, James \$57.56; Koble, Carrie \$50.00; McDonald, Susan \$56.72; Miller, Thomas \$50.00; Olson, Dale \$58.40 and Meyers, Candelle \$20.00.

Layne Stewart, Emergency Management Director, met with the Board to discuss insurance for the recently purchased drone. He said he is shopping around for liability quotes and discussed the high cost of equipment coverage in relation to the equipment cost, and after reviewing the equipment insurance it was the consensus of the Board that the county self-insure the equipment.

Scott Fettig, Klein McCarthy Architects, met with the Board to discuss the space needs study results. It was discussed that the roofs on both the Courthouse and Public Safety Center are at or near the end of the expected lifespan, and the exterior of both buildings should be cleaned and tuckpointing repaired as needed. Due to the identified space needs, options were discussed for expansion as it relates to the historical building. Fettig also discussed noise levels and acoustics within the buildings, functionality issues within the office spaces, and layout issues within the jail and Public Safety Center. He discussed the potential issues that might arise with both options of expansion on-site, or with building a new jail off-site, such as courtroom logistics, security, inmate transport logistics, and additional staffing. He also talked about the need for phone and data cable rewiring, electrical service needs, generators, and energy efficiency. Fettig discussed jail expansion options and staffing needs for each option. Manning said it is obvious something needs to be done with the Public Safety Center, but they have to consider the Courthouse needs, so the Board will need some cost figures. Sheriff Andy Howe asked whether it might be more effective to build jail, law enforcement, state's attorney, and court system off-site than to expand on-site. State's Attorney Alexis Tracy discussed shortfalls, functionality issues, and ADA accessibility in the current courtrooms. Howe discussed the costs currently being incurred due to boarding the County's female inmates at other jails due to current space issues. Vermillion City Manager John Prescott briefly discussed the City's experiences with building or expanding facilities. Vermillion Police Chief Matt Betzen said it is difficult for him to visualize the needed square footage being built on-site, although the architects proposed it as an option. Fettig talked about utilizing the available land space. The Board discussed moving forward with studying options and quantified cost estimates.

At 12:42 p.m., Hammond moved, seconded by Powell and carried to enter an Executive Session per SDCL 9-34-19.

Packard excused herself from the meeting at 12:47 p.m.

At 1:05 p.m., Powell moved, seconded by Hammond and carried to exit the Executive Session.

At 1:05 p.m., Powell moved, seconded by Hammond and carried to adjourn and reconvene Tuesday, April 3, 2018 at 9:00 a.m.

ATTEST:

\_\_\_\_\_  
Travis Mockler, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Carri R. Crum, County Auditor

---