

December 6, 2016

The Board of County Commissioners met in regular session Tuesday, December 6, 2016 at 9:00 a.m. Members present: Travis Mockler, Phyllis Packard, Leo Powell, Micheal Manning, and Raymond Passick.

Manning moved, seconded by Passick and carried to approve the agenda.

Minutes of the November 29, 2016 meeting were approved with a motion by Passick, seconded by Packard and carried.

Teddi Gertsma, State's Attorney, appeared during Visitors to be Heard to give an update regarding the cul-de-sac issue discussed at the previous meeting. She reported that she spoke with the developer, and he will be writing a letter to the Commissioners to explain his side of the issue.

Andy Howe, Sheriff, met with the Board regarding jail meal bid specifications. It was decided that the Auditor would place the matter on the next week's agenda.

The Register of Deeds monthly reports and the following Auditor's Account with the County Treasurer report were accepted and placed on file.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Board of County Commissioners of Clay County, items in the hands of the County Treasurer as of November 30, 2016. I hereby submit the following report of my examination of the cash:

Total amount of deposits in banks	7,155,987.33
Amount of actual cash	2,857.12
Total amount of checks and drafts in Treasurer's possession not exceeding three days:	40,264.41
Itemized list of all items, checks and drafts which have been in the Treasurer's possession over three days:	2,124.78
Checks returned and not deposited	
Cash Items	
Investments	1,000.00
Cash Variation	97.22
Total	7,202,330.86

Dated this 1st day of
December 2016.

Carri R. Crum, County Auditor

Packard moved, seconded by Passick and carried to pass and adopt the following Resolution #2016-15 for Fund Transfer.

**RESOLUTION # 2016-15
FUND TRANSFER**

BE IT RESOLVED by the Clay County Board of Commissioners the transfer of funds from the General Fund (10100) in the amount of \$761,192 to Highway Fund (20100) and \$22,384 to Emergency Mgmt. Fund (22600) as levied for in the 2016 Budget.

Motion by Commissioner Packard seconded by Commissioner Passick.

Vote of the Board:

Packard Aye, Manning Aye, Passick Aye, Powell Aye, Mockler Aye. Motion carried.

Dated this 6th day of December, 2016

Board of County Commissioners
Clay County, South Dakota

Travis Mockler, Chairman

ATTEST:

Carri R. Crum, County Auditor

Packard moved, seconded by Powell and carried to pass and adopt the following Resolution #2016-16 for Contingency Transfer.

**RESOLUTION # 2016-16
Contingency Transfer**

BE IT RESOLVED by the Clay County Board of Commissioners the transfer of funds for unanticipated expenses for the current budget year from Commissioners Contingency Fund Budget (D-112):

\$500 to Tourism (10100X4290721)

\$485 to Coroner – Post Mortem (10100X4290213)

Motion by Commissioner Packard, seconded by Commissioner Powell.

Vote of the Board: Packard Aye, Manning Aye, Passick Aye, Powell Aye, Mockler Aye. Motion carried.

Dated this 6th day of December, 2016.

Board of County Commissioners
Clay County, South Dakota

Travis Mockler, Chairman

ATTEST:

Carri R. Crum, County Auditor

The Board discussed the issuance of building permits. Powell reported on a misunderstanding regarding the request for a building permit for a storage building in the County. The consensus of the Board was that the Chairman would call the Zoning Administrator and discuss the matter, as she is out of the office on leave, and the Auditor would place the matter on the next week's agenda.

Jane Olson, Register of Deeds, met with the Board regarding office staffing. The Board offered a part time position to assist the office. Olson said it may take longer to train someone than to

bring the office back to regular staffing. Packard felt it would be beneficial to have another person to assist in absences. Packard asked Gertsma if the State's Attorney's Office may need additional staffing regarding Marsy's Law. Gertsma discussed that until guidance is received from the state it would not be possible to predict that. Passick suggested hiring a part time person who could work in the Register of Deeds Office and be trained to float and help in other offices as necessary. It was decided that the Chairman would speak with department heads about the matter.

At 9:45 a.m., Manning moved, seconded by Passick and carried to adjourn and reconvene Tuesday, December 13, 2016 at 9:00 a.m.

ATTEST:

Travis Mockler, Chairman
Board of County Commissioners

Carri R. Crum, County Auditor
