

January 10, 2017

The Board of County Commissioners met in regular session Tuesday, January 10, 2017 at 9:00 a.m. Members present: Travis Mockler, Phyllis Packard, Leo Powell, Micheal Manning, and Richard Hammond.

Manning moved, seconded by Packard and carried to approve the agenda.

Minutes of the January 3, 2017 meeting were approved with a motion by Powell, seconded by Manning and carried.

Alexis Tracy, State's Attorney, met with the Board during Visitors to be Heard to discuss the Teen Court program.

Rod Polley, Highway Superintendent, met with the Board to discuss highway matters. Manning moved, seconded by Powell and carried to accept the low bid of \$1.12/gallon from Star Energy for propane at the Wakonda shop and the low bid of \$1.11/gallon from Long's Propane for propane at the Vermillion shop.

Polley discussed bridge construction on the structure 1 mile east of Highway 19 and ¾ mile south of 302 St. The project has been bid, and work should start in the spring. Polley said the bridge on University has been delayed and also discussed future plans for other bridges in the county.

Manning moved, seconded by Powell and carried to pass and adopt the following Resolution #2017-03 for Supplement of County Budget.

**RESOLUTION #2017-03**

**Supplement of County Budget**

WHEREAS the Ditch Special Assessment budget does not have adequate budget authority in 2016 for expenses paid directly from the Ditch Special Assessment Fund;

WHEREAS, the Board of County Commissioners have agreed to hold a public hearing on January 10, 2017 at 9:15 a.m. to supplement the Ditch Special Assessment budget for the proper conduct and discharge of lawful county obligations and has been given in accordance with the law and direction of the County Board,

NOW THEREFORE BE IT RESOLVED: That the following budget be adopted to show the supplement to the foresaid 2016 Annual Budget:

Ditch Special Assessment (24305X42555000) \$1,348

Dated the 10<sup>th</sup> day of January, 2017.

Commissioner Manning moved the adoption of the foregoing Resolution; Motion seconded by Commissioner Powell.

Vote of the Commission: Packard Aye Powell Aye Manning Aye Hammond Aye Mockler Aye

Upon which voting the foregoing Resolution was declared passed and adopted.

ATTEST:

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Carri R. Crum, County Auditor

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Travis Mockler, Chairman  
Board of County Commissioners  
Clay County, South Dakota

At 9:23 a.m., Packard moved, seconded by Powell and carried to adjourn and convene as Clay County Ditch Board.

The Board reviewed information from Johnson Engineering and a Contractor's Application for Payment from Jerke & Sons Construction. Powell moved, seconded by Hammond and carried to approve payment to Jerke & Sons Construction in the amount of \$53,459.33 as requested for the Clay Creek Ditch Cleanout Project.

At 9:27 a.m., Manning moved, seconded by Packard and carried to adjourn and reconvene as Board of Clay County Commissioners.

Andy Howe, Sheriff, met with the Board regarding jail meal bids that were opened the previous week. Howe reported that he consulted with Tracy, State's Attorney, regarding the bids. Packard moved, seconded by Hammond and carried to accept the bid from The Roadhouse.

Layne Stewart, Emergency Management Director, met with the Board to present the SLA Quarterly Activity Report – FY2017. Powell moved, seconded by Manning and carried to authorize the Chairman to sign the report.

Stewart updated the Board on the Homeland Security Grant application process.

Packard moved, seconded by Manning and carried to approve the following claims for payment. January Bills: (Due to Other Government) Reliance Telephone \$1,000.00; (Professional Services and Fees) Allied Insurance \$100.00; AVI Systems, Inc. \$492.27; Dakota PC Warehouse \$109.98; FedEx \$21.57; Gray-Lobe, Geoffrey \$153.00; Johnson Engineering Co. \$8,542.76; Katterhagen, Mark, \$15.00; Lewno, Lucille M \$195.46; Lincoln County Treasurer \$90.00; Microfilm Imaging System \$109.00; Netsys Plus, Inc. \$106.25; Pharmchem, Inc. \$525.00; Satellite Tracking \$110.00; SD Dept of Health Lab \$310.00; SD Sheriff's Assn. \$765.92; SDAAO \$225.00; SDACC Office \$3,030.00; SDSU Extension Service \$7,548.00; Swanda, Karen \$15.00; Walker Construction \$390.00 and Yankton Co Sheriff \$100.00; (Other Professional Services) Reeves, Megan \$554.80 and Schaefer, Dean \$318.00; (Law Office) Kogel, Linda L \$2,883.80 and Reed Law Offices \$1,296.40; (Mental Health) Dakotabilities \$540.00; SD Achieve \$180.00; Sesd Activity Center \$360.00 and Dept of Revenue \$2,650.00; (Publishing) Broadcaster Press \$304.82; (Rentals) Schneider Corporation \$2,115.00; (Repairs and Maintenance) Bear, Inc. dba Todd's \$66.31; Butler Machinery Co. \$968.00; Century Business Products \$25.00; Fast Auto Glass, Inc. \$178.00; First Bank & Trust Visa \$20.00; Hartelco \$10.00; Olson's Pest Technician \$200.00; Paul's Plumbing, Inc. \$96.94 and State Bar of SD \$415.00; (Data Processing/Clay Creek) Jerke & Sons \$53,459.33; Manatron, Inc. \$1,431.41; Microfilm Imaging Systems \$606.00; Netsys Plus, Inc. \$106.25; Schneider Corporation \$6,850.00 and Software Services, Inc. \$2,160.00; (Supplies & Materials) A & B Business \$178.24; A-Ox Welding Supply Co \$360.85; Aden, Cynthia \$9.51; Allied Oil & Supply Co \$389.51; Appera \$80.20; Bomgaars \$219.99; Brunick Service, Inc. \$589.00; Buhls Drycleaners \$957.84; Campbell Supply Co. \$187.03; D-Ware Inc. \$2,500.00; First Bank & Trust Visa \$282.89; Klunder, Nicole \$6.01; Lawson Products, Inc. \$639.04; O'Reilly Auto Parts \$18.99; Orr Farm

Supply \$36.88; Pharmchem, Inc. \$608.00; SD Assn of Weed & Pest \$50.00; Sioux Falls 2-way \$84.99; Sooland Bobcat \$221.00; Sturdevant's Auto Part \$789.89; Vermillion Ace Hardware \$89.98; One Office Solution \$78.98; Wheelco Brake and Supply \$78.60 and Zee Medical Service Co. \$133.00; (Travel and Conference) Aden Cynthia \$88.35; Brunick Service Inc. \$69.85 and SD Assn of Co Weed Brd \$260.00; (Utilities) Anders, Jeffrey \$240.00; Armstrong, Aaron \$120.00; CenturyLink \$439.57; City of Vermillion \$149.90; Clay Rural Water System \$38.10; Clay Union Electric Co \$548.94; Hartelco \$79.95; Howe, Andy \$240.00; Husby Tiffany \$240.00; Kyte, David \$120.00; Longs Propane \$1,459.65; MidAmerican Energy \$1,405.99; Midco Business \$217.00; Pederson, Paul \$120.00; Smith Michael \$120.00; Umscheid, Noah \$100.00; Vermillion Garbage svc \$60.00; Wakonda Town \$62.65 and West, Jerami \$240.00; (Payment) Brunick Service, Inc. \$46.95; SE Council of Gov't \$11,691.00; The Roadhouse \$3,532.05 and Vermillion Federal Credit Union \$59.01; (JDC/Special Equip.) Minnehaha County JDC \$6,000.00; (Furniture and Minor Equipment) A & B Business \$223.19 and Microfilm Imaging Systems \$120.00.

Packard moved, seconded by Powell and carried to appoint Cynthia Aden to a four-year term as Veterans Service Officer, Welfare Director, and Zoning Administrator.

Powell moved, seconded by Packard and carried to approve the 12-month measurement period for the Family and Medical Leave Act to be measured going forward from the first day of leave taken by an employee and to approve revision to the Personnel Manual to include information regarding FMLA.

At 9:57 a.m., Manning moved, seconded by Packard and carried to enter an Executive Session regarding personnel matters per SDCL 1-25-2.

At 11:43 a.m., Packard moved, seconded by Manning and carried to exit the Executive Session.

The Board called a brief recess.

At 11:56 a.m., Manning moved, seconded by Powell and carried to enter an Executive Session regarding personnel matters per SDCL 1-25-2.

At 12:27 p.m., Powell moved, seconded by Packard and carried to exit the Executive Session. Packard moved, seconded by Hammond and carried to authorize the Register of Deeds to advertise for and hire a temporary part-time employee up to 6 months of employment. The intent of the Board is long term for the office to be staffed by not more than 2 full time personnel.

At 12:34 a.m. Powell moved, seconded by Packard and carried to adjourn and reconvene Tuesday, January 31, 2017 at 9:00 a.m.

ATTEST:

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Travis Mockler, Chairman  
Board of County Commissioners

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Carri R. Crum, County Auditor

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